

JUNAIDY SHOAI B ASAD CHARTERED ACCOUNTANTS

AUDIT ASSOCIATE (TRAINEE)

Job Title: Audit Associate (Trainee) – **multiple openings**

Firm and Location – Junaidy Shoaib Asad Chartered Accountants — Karachi
(in-office)

Role summary

In this role, you will build foundational audit skills through hands-on fieldwork across a variety of client engagements. Working under the guidance of experienced supervisors and managers, you will perform tests of controls, substantive procedures, and analytical reviews while preparing clear and well-evidenced working papers in line with ISAs and firm methodology. This is an excellent opportunity for early-career professionals to develop technical expertise within a structured, team-oriented environment.

Key responsibilities

- **Audit fieldwork** — perform walkthroughs, tests of controls, substantive testing, and analytical procedures across various client engagements.
- **Working papers** — prepare audit working papers and document evidence in accordance with firm methodology and International Standards on Auditing (ISAs).
- **Financial statements** — assist in the preparation and review of client financial statements in line with IFRS or applicable reporting frameworks.
- **Issue identification** — identify control weaknesses, misstatements, and exceptions, escalating findings promptly to the supervisor or manager.
- **Client liaison** — liaise professionally with client finance teams to obtain schedules, reconciliations, and supporting documentation.

- **Time management** — meet engagement deadlines and work within allocated time budgets across multiple concurrent assignments.
- **Professional development** — participate in firm training programs and contribute to a collaborative team environment.

Required experience and skills

- **Experience:** 0–2 years of audit or accounting experience; prior internship or articleship in a public accounting firm is an advantage.
- **Education:** CA, ACCA, ICMAP, or CIMA students and qualified candidates are encouraged to apply. B.Com or equivalent bachelor's degree required.
- **Standards:** Basic understanding of International Standards on Auditing (ISAs) and IFRS.
- **Technical:** Proficient in MS Excel; familiarity with audit or ERP software (e.g., SAP, Oracle, QuickBooks) is preferred but not required.
- **Attention to detail:** Strong analytical ability, accuracy, and commitment to quality working paper documentation.
- **Teamwork:** Ability to work collaboratively within a team and take direction from supervisors constructively.
- **Communication:** Good written and verbal communication in English and Urdu.
- **Availability:** Able to commence the role within two weeks.

Compensation and benefits

Salary: Competitive.

Work mode: In-office, Karachi.

Development: Direct mentorship from the engagement supervisor and manager with structured on-the-job training in audit methodology and professional standards.

How to apply

Apply directly on our careers page: <https://junaidyshoaibasad.com/careers/>. Submit your CV and a brief cover note stating your relevant experience and earliest available start date.